



## YEARLY STATUS REPORT - 2021-2022

### Part A

#### Data of the Institution

##### 1. Name of the Institution

SETH KESARIMAL PORWAL COLLEGE OF  
ARTS & SCIENCE & COMMERCE,  
KAMPTÉE, NAGPUR

- Name of the Head of the institution Dr. Vinay N. Chavan
- Designation Principal
- Does the institution function from its own campus? Yes
  
- Phone no./Alternate phone no. 07109288346
- Mobile no 9890432715
- Registered e-mail iqac.skpc@gmail.com
- Alternate e-mail principal@skpckamptee.org
- Address Near Dragon Palace, Kamptee
- City/Town Nagpur
- State/UT Maharashtra
- Pin Code 441001

##### 2. Institutional status

- Affiliated /Constituent Affiliated
- Type of Institution Co-education
  
- Location Semi-Urban

- Financial Status **UGC 2f and 12(B)**
- Name of the Affiliating University **Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur**
- Name of the IQAC Coordinator **Dr. Prashant R. Dhongle**
- Phone No. **07109288346**
- Alternate phone No. **9272226921**
- Mobile **9763344054**
- IQAC e-mail address **iqac.skpc@gmail.com**
- Alternate Email address **principal@skpckamptee.org**

**3. Website address (Web link of the AQAR (Previous Academic Year))**

<http://skpckamptee.in/documents/AQAR%202020-2021.pdf>

**4. Whether Academic Calendar prepared during the year?**

**Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

<http://skpckamptee.in/documents/2021-2022%20Academic%20Calendar.pdf>

**5. Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 2</b>	<b>B</b>	<b>2.82</b>	<b>2010</b>	<b>28/03/2010</b>	<b>27/03/2015</b>
<b>Cycle 3</b>	<b>A</b>	<b>3.01</b>	<b>2016</b>	<b>16/09/2016</b>	<b>15/09/2021</b>

**6. Date of Establishment of IQAC**

**29/04/2005**

**7. Provide the list of funds by Central / State Government**

**UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>

**8. Whether composition of IQAC as per latest NAAC guidelines**

**Yes**

- Upload latest notification of formation of IQAC [View File](#)

**9.No. of IQAC meetings held during the year 3**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

**10.Whether IQAC received funding from any of the funding agency to support its activities during the year? No**

- If yes, mention the amount

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

1. Helping faculties for ICT-enabled lectures during lockdown to ease the transition from offline to online academics.
2. Organization of Webinars, E-Conferences and COVID-19 Vaccination Drives.
3. Regular staff meetings and Feedback system for stakeholders.
4. Publication of College Journal and Biannual News Bulletin.
5. Taking efforts for creating paperless environment.

**12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
To organize Conferences and Seminars.	College successfully organized 62 Webinars, 3 Workshops, 3 Lecture Series and 3 Conferences during the session.
To enhance the research activities.	Faculties of college have published 31 research papers in various renowned, peer-reviewed

	journals and 66 papers in conference proceedings or as chapters in books.
To take meetings of staff members.	IQAC took regular staff meetings of teaching staff members for enhancing the teaching-learning mechanism and providing motivation for faculties.
To organize programs on gender sensitization.	College successfully organized programs on gender sensitization.
To collect and analyze feedback from various stakeholders.	IQAC completed the structured feedback collection and analysis process from various stakeholders.
To organize extra co-curricular activities.	College successfully organized extra co-curricular activities for students.
To celebrate National Science Day.	College successfully organized four different competitions for celebrating National Science Day.
To organize NSS Camp.	College successfully organized the seven days NSS Special Camp at Village Ghorpad.
To organize COVID-19 awareness programs and vaccination drives.	College organized 6 COVID-19 vaccination drives and 9 different health awareness programs.
To conduct picnic for teaching staff members.	IQAC organized Picnic for teaching staff members to Shubham Farm House, Mansar, Nagpur.

**13. Whether the AQAR was placed before statutory body?**

Yes

- Name of the statutory body

Name	Date of meeting(s)
College Development Committee	19/01/2023

**14. Whether institutional data submitted to AISHE**

**Part A****Data of the Institution**

<b>1.Name of the Institution</b>	SETH KESARIMAL PORWAL COLLEGE OF ARTS & SCIENCE & COMMERCE, KAMPTEE, NAGPUR
• Name of the Head of the institution	Dr. Vinay N. Chavan
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	07109288346
• Mobile no	9890432715
• Registered e-mail	iqac.skpc@gmail.com
• Alternate e-mail	principal@skpckampTEE.org
• Address	Near Dragon Palace, Kamptee
• City/Town	Nagpur
• State/UT	Maharashtra
• Pin Code	441001
<b>2.Institutional status</b>	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Semi-Urban
• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur

• Name of the IQAC Coordinator	Dr. Prashant R. Dhongle				
• Phone No.	07109288346				
• Alternate phone No.	9272226921				
• Mobile	9763344054				
• IQAC e-mail address	iqac.skpc@gmail.com				
• Alternate Email address	principal@skpckamptee.org				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="http://skpckamptee.in/documents/AQAR%202020-2021.pdf">http://skpckamptee.in/documents/AQAR%202020-2021.pdf</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="http://skpckamptee.in/documents/2021-2022%20Academic%20Calendar.pdf">http://skpckamptee.in/documents/2021-2022%20Academic%20Calendar.pdf</a>				
<b>5.Accreditation Details</b>					
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<b>6.Date of Establishment of IQAC</b>			29/04/2005		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
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<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			Yes		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		

<b>9.No. of IQAC meetings held during the year</b>	<b>3</b>	
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded	
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
1. Helping faculties for ICT-enabled lectures during lockdown to ease the transition from offline to online academics.		
2. Organization of Webinars, E-Conferences and COVID-19 Vaccination Drives.		
3. Regular staff meetings and Feedback system for stakeholders.		
4. Publication of College Journal and Biannual News Bulletin.		
5. Taking efforts for creating paperless environment.		
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>		
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<b>13. Whether the AQAR was placed before statutory body?</b>	<b>Yes</b>
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name	Date of meeting(s)
College Development Committee	19/01/2023

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
2021-22	19/01/2023

**15. Multidisciplinary / interdisciplinary**

The vision of NEP is to provide quality education at par with global standards with diversity for all types of curriculum and pedagogy, ensuring innovations in the teaching-learning process. Our college, being affiliated to Rashtrasant Tukadoji Maharaj Nagpur University, follows the curriculum laid down by the University. Teachers make conscientious efforts to blend the existing syllabus by familiarizing our students with the very latest trends in the subject concerned. Efforts are made to think out of the box in order to enrich the teaching-learning-evaluation process. Our Institution keeps focus on overall personality development of students by inculcating modern skills of learners. Our education would be aimed at developing all capacities of human beings: intellectual, aesthetic, social, physical, emotional and moral values in an integrated manner.

Our Institution has been initiating steps in consonance with the principles of NEP. We are exploring the best ways to promote fruitful inter-disciplinary project based learning. Departments like Computer Science, Chemistry, and Microbiology are taking steps in this direction to ensure exposure of students to current trends, better employment opportunities and service to society. We plan to enhance the periodic co-ordination and academic consultations between different faculties which enables them to benefit from each other's experiences. Special focus will be to organize programmes to integrate humanities and science with STEM, for instance, by arranging presentations and lectures by resource persons to inculcate basic scientific knowledge among Commerce and Arts students. We offer community engagement service by adopting a nearby village. College also imparts environmental education to second year Undergraduate students, in line with the regulations of RTM Nagpur University.

**16. Academic bank of credits (ABC):**

Seth Kesarimal Porwal College of Arts and Science and Commerce, Kamptee, is affiliated to Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur. College takes the facility of Academic Bank of Credits as provided by the University. College ensures that all the directions given by University related to this are

fulfilled.

### **17.Skill development:**

Seth Kesarimal Porwal College of Arts and Science and Commerce, Kamptee, is affiliated to Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur. College informs its students regarding the skill development courses offered by the University. College also organizes different programs to enhance and develop the skills of students. The mission of the college is to cater for all round development of the students including academic sports and cultural development; and to develop leadership and proactive qualities among the students so as to be competitive and successful in career building. College has organized programs on Language skills, Interview skills, ICT skills, Communication skills, Research skills, Personality development and many others for students.

### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

Our college is affiliated to Rashtrasant Tukdoji Maharaj Nagpur University, Nagpur and thus we have to follow the syllabus prescribed by the University. At present our new syllabus is according to the rules stated in National Education Policy 2020. We have actively incorporated it likewise. Our language text books and arts faculty subject texts include chapters on Indian Arts, culture and tradition. Our mode of teaching is certainly bilingual, vis-a-vis, English, Marathi, Hindi and Urdu. Our college being located in semi rural area, we use the bilingual method of teaching extensively. This is adopted in all the streams like Arts, Commerce and Science, so as to impart maximum understanding of the topic taught. Teaching of Indian ancient traditional knowledge, Indian Arts, Indian tradition and culture has been incorporated in languages in form of lessons and poems and as chapters in arts subjects like History, Sociology etc. College organizes expert lectures and workshop to promote the languages taught in our campus.

### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

Outcome based education (OBE) is an educational approach and a learning philosophy, focusing and organizing the entire academic programs (curriculum) and instructional efforts around clearly defined 'outcomes' we want all students to demonstrate when they complete the program. It is a student-centered instruction model that focuses on measuring student performances through outcomes. Outcomes are usually expressed in terms of a mixture of

knowledge, skills, abilities, attitudes and understanding that a student will attain as a result of his/her successful engagement in a particular course.

Program outcomes (POs) and course outcomes (COs) for all UG and PG programs offered by the institution are stated and displayed on the college website. The learning outcomes of all the departments in Arts, Science & Commerce faculty and the language departments are stated in accordance with the syllabi prescribed by R. T. M. Nagpur University, Nagpur. These learning outcomes act as the indicators for the assessment of student performance and achievement of learning objectives. They help the students to achieve the graduate attributes.

The program and course outcomes are communicated to students by the teachers in the classroom at the beginning of each semester and session. The students are made aware of the program/course expectations so that they can prepare accordingly. The learning outcomes are described in the students' induction program. These outcomes are also discussed and notified in the Whatsapp groups of every subject. During personal counseling also students are made aware of the program/course outcomes.

The evaluation of attainment of learning outcomes acts as a tool for the assessment of student performance and achievement of learning objectives. The faculty members use different methodologies for evaluation of learning outcomes. The observations are used in taking corrective measures wherever needed. Evaluation of outcomes serves the institution as an effective tool for introspection and improvement.

The attainment of program and course outcome of students is evaluated and assessed through various indicators which include students result in university examination, internal assessment, assignments, classroom performance, discussions, tests, practical's, participation in co-curricular activities, feedback of students, students progression and students placement.

#### **20.Distance education/online education:**

Seth Kesarimal Porwal College of Arts and Science and Commerce, Kamptee, is affiliated to Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur. Being an affiliated institute, college is providing education as per the directions of the University. Basically, college provides the education in offline mode only. Only during the pandemic period, the education was provided in

online mode.

## Extended Profile

### 1.Programme

1.1 Number of courses offered by the institution across all programs during the year	<b>23</b>
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File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1 Number of students during the year	<b>2445</b>
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File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	<b>1614</b>
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File Description	Documents
Data Template	<a href="#">View File</a>

2.3 Number of outgoing/ final year students during the year	<b>791</b>
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File Description	Documents
Data Template	<a href="#">View File</a>

### 3.Academic

3.1 Number of full time teachers during the year	<b>53</b>
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File Description	Documents
Data Template	<a href="#">View File</a>
3.2 Number of sanctioned posts during the year	66
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1 Total number of Classrooms and Seminar halls	24
4.2 Total expenditure excluding salary during the year (INR in lakhs)	120.16
4.3 Total number of computers on campus for academic purposes	120
<b>Part B</b>	
<b>CURRICULAR ASPECTS</b>	
<b>1.1 - Curricular Planning and Implementation</b>	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>The college follows the academic calendar, syllabus and curriculum prescribed by the R. T. M. Nagpur University. The annual academic calendar is prepared by IQAC and it is displayed on college website and notice boards. The time-table committee prepares the time-table for all three faculties and it is displayed on the notice boards before the beginning of the session. Accordingly every department chalks out their own time-table allocating subject/practical to the concerned teacher. Every department prepares their departmental calendar for conducting and managing their academic and departmental activities. At the beginning of the session the students are made aware of their curricular and co-curricular activities so that they can schedule their work accordingly. In addition to classroom teaching, curriculum in this session is delivered through online classes, seminars, webinars,</p>	

workshops, guest lectures, group discussions, assignments, etc. which are well planned for effective delivery of curriculum. Each teacher maintains the record of all activities and classes taken in their daily diaries. The library is well equipped with textbooks and reference books for enhancing the learning process. The overview of the progress of the syllabus is taken regularly by Principal in the staff meetings and IQAC meetings.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="http://skpckampTEE.in/documents/Web%20Links%202/1.1.1%20Curriculum%20Delivery.pdf">http://skpckampTEE.in/documents/Web%20Links%202/1.1.1%20Curriculum%20Delivery.pdf</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

University provides the academic calendar which includes tentative dates for semester exams. Accordingly, IQAC of the college prepares its Academic Calendar at the beginning of every session by considering suggestions from all departments. Every department prepares their departmental calendar for conducting unit tests, class tests, seminars and other such activities to be taken as per their needs in their academic calendar. The priority is given at all levels of planning and execution for optimally utilizing the number of teaching hours. The procedure and schedule of continuous internal evaluation of the students are communicated to the students at the departmental level. College Examinations Committee conducts the final college examinations of every faculty as per the norms of university. The internal evaluation is based on the various criteria such as Home Assignments, Practical Records, Projects, Class tests, Unit tests, Group Discussions, Viva-voce, Seminar Presentations and Personal interactions. The internal/practical examinations are conducted during each semester as per the instructions and time table given by R. T. M. Nagpur University. IQAC and the Principal monitor the entire academic and exam related activities to make sure they are organized as per the academic calendar.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="http://skpckampTEE.in/documents/Web%20Links%202/1.1.2%20Evaluation%20&amp;%20Exams.pdf">http://skpckampTEE.in/documents/Web%20Links%202/1.1.2%20Evaluation%20&amp;%20Exams.pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## **1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

**07**

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**



**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

01

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

10

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment****1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The college is committed to the social cause and addresses crosscutting issues through different activities in line with its vision and mission. This helps the students to inculcate human values, develop sense of responsibility towards environment and gender issues, and have professional ethics so as to become a better citizen.

College follows the curriculum provided by R. T. M. Nagpur University. All the crosscutting issues are included in the prescribed syllabi of UG and PG courses. College has organized various activities during the session to address these issues. Blood donation camps, tree plantation drives, celebration of birth anniversaries of great leaders, programs on days of national importance, environment awareness programs etc. are an integral part of college calendar. Besides these many webinars have been organized for creating and developing rational thinking towards

these crosscutting issues.

List of some important activities covering these issues:

- Webinar on Developing Language Skills
- Webinar on Digital Responsibility
- Webinar on Gender Sensitization
- Awareness Program for Women's Health
- International Yoga Day
- National Unity Day Celebration
- Constitution Day Celebration
- National Youth Day Program
- Webinar on Vermicomposting
- Awareness Program on Water Conservation

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

03

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Institutional Data in Prescribed Format	<a href="#">View File</a>

**1.3.3 - Number of students undertaking project work/field work/ internships**

68

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

**1.4 - Feedback System**

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	<a href="http://skpckamptee.in/Feedback%20Analysis%20&amp;%20Action%20Taken%20Report.html">http://skpckamptee.in/Feedback%20Analysis%20&amp;%20Action%20Taken%20Report.html</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="http://skpckamptee.in/Feedback%20Analysis%20&amp;%20Action%20Taken%20Report.html">http://skpckamptee.in/Feedback%20Analysis%20&amp;%20Action%20Taken%20Report.html</a>

**TEACHING-LEARNING AND EVALUATION****2.1 - Student Enrollment and Profile**

<b>2.1.1 - Enrolment Number Number of students admitted during the year</b>	
<b>2.1.1.1 - Number of students admitted during the year</b>	
2445	
File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>
<b>2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)</b>	
<b>2.1.2.1 - Number of actual students admitted from the reserved categories during the year</b>	
2122	
File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>
<b>2.2 - Catering to Student Diversity</b>	
2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners	
<p>The college assesses the learning levels of the students on the basis of their academic record and their class room interactions. In few lectures, teachers are able to identify the learning capabilities of the student on different parameters like attention, interaction, involvement, understanding, concentration, etc. The performance of the student in the unit test is also considered. Accordingly the students are classified as Advanced Learners and Slow Learners.</p> <p>For Advanced Learners:</p> <ul style="list-style-type: none"> <li>Advanced learners are encouraged to read reference books and other study material available in college library.</li> <li>They are encouraged to participate in inter - collegiate competitions.</li> <li>They are encouraged to make poster and PPT presentations and give seminars in the class.</li> </ul>	

- They are encouraged to solve model question papers of the University.
- They are provided with links of online study materials.

**For Slow Learners:**

- Slow learners are encouraged to show their involvement in class and college activities.
- Class assignments are given to them so as to improve the learning skills.
- Remedial classes are taken for clearing doubts of the topic.
- They are constantly given motivation for their overall improvement.
- They are advised to take benefits of college library regularly.

File Description	Documents
Paste link for additional information	<a href="http://skpckamptee.in/documents/Web%20Links%202/2.2.1%20Advanced%20&amp;%20Slow%20Learners.pdf">http://skpckamptee.in/documents/Web%20Links%202/2.2.1%20Advanced%20&amp;%20Slow%20Learners.pdf</a>
Upload any additional information	<a href="#">View File</a>

**2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)**

Number of Students	Number of Teachers
2445	53

File Description	Documents
Any additional information	<a href="#">View File</a>

**2.3 - Teaching- Learning Process**

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The teaching staff uses multiple teaching methodologies that stimulate independent and innovative thinking among learners. The students are encouraged to participate actively in the various activities of the college.

- In this session, the teachers opted for blended learning instruction method whereby the classroom teaching was

supplemented with the e-learning resources.

- In the classroom major emphasis was on revising the concepts, solving the problems, and bridging the gaps between the expected learning acquisition and the real learning acquisition of the students.
- E-learning resources like PPT's, videos, websites, articles, reports and research papers are provided to supplement the teaching-learning process.
- Students are involved in interactive learning, problem-solving exercises, group discussions, seminars, presentations, etc.
- Students are encouraged to participate in various competitions, seminars and other academic activities organized by other institutes.
- Problem-based assignments are given to students to enhance the critical and conceptual thinking.
- College organized different webinars for students so that they can interact with experts and learn about various issues.
- Department of Chemistry, Microbiology & Zoology gave projects to students.
- Department of Zoology took students to local fish market for study.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://skpckamptee.in/documents/Web%20Links%202/2.3.1%20Student%20Centric%20Methods.pdf">http://skpckamptee.in/documents/Web%20Links%202/2.3.1%20Student%20Centric%20Methods.pdf</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The teachers of the college have adapted to the use of ICT and are efficiently using various ICT based teaching learning and evaluation methods and tools for better delivery of knowledge to students. Teaching was done in offline mode, yet an extensive use of various ICT tools like Smartphone, tablets, laptops, desktops and social media were done. Some teachers took online lectures on Zoom, Google Meet Platform and LMS. E-learning resources like PPT's, audio-video materials, pdfs, websites, articles, reports and research papers were provided to supplement the teaching-learning process. Teachers also used Google Forms, Google

Classrooms and other similar teaching aids. Whatsapp was extensively used by every teacher for continuous guidance and mentoring during this hard time and providing all the study materials. Teachers have done online interactions related to examination and syllabus for relieving student's mental stress. For the conduct of practical, use of videos captured by faculty members as well as free access videos was used. Some teachers used simulation in virtual laboratories. The link of the college YouTube repository, NPTEL materials, Nagpur University e-shiksha portal and other useful links are provided to students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

41

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

53

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### **2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**

##### **2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

**46**

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

#### **2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**

##### **2.4.3.1 - Total experience of full-time teachers**

**660**

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## **2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.



Assessment and evaluation of students forms an integral part of teaching-learning process. It helps the teacher to evaluate and scale the student's progress during the course. To maintain transparency in evaluation, the heads for awarding internal assessment marks, the procedure, strategies and schedule of internal evaluation are informed to the students at the beginning of the session. The subject teachers are entrusted to formulate the evaluation strategy for internal assessment of the students aligned to the guidelines received from R. T. M. Nagpur University, Nagpur, incorporated in their respective syllabi. Every department has been given freedom to develop their own way of doing internal assessment. Each subject has 20 % internal assessment marks. Some weightage is allotted to regularity and participation of students in the classroom. The internal evaluation is based on the various criteria such as Home Assignments, Projects, Class tests, Unit tests, Group Discussions, Viva-voce, Seminar Presentations and Personal interactions. Departments conduct unit tests of students periodically and give topics to them for seminar presentations and group discussions. Problem-based assignments are given to students to enhance the critical and conceptual thinking. Regular feedbacks are provided to students for improvement.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://skpckamptee.in/documents/Web%20Links%202/2.3.1%20Student%20Centric%20Methods.pdf">http://skpckamptee.in/documents/Web%20Links%202/2.3.1%20Student%20Centric%20Methods.pdf</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The students are made aware about internal assessment in each subject during initial orientation in the class. Any grievances regarding the assessment method related to valuation or marks, technical problems during online examinations are sorted out by the concerned subject teacher. Grievances of students, related to examination or submission of examination form, hall tickets issue, students' names and subjects are handled by the administrative staff. Teachers and concerning staff solves the grievances of students within a short period. In case of discrepancies in published result gazette of students, like missing internal/practical marks, college does correspondence with the University for necessary action through the Principal.

The grievances of students' regarding submission of assignments and practical records were redressed by respective teachers within one or two days. Technical difficulties faced by student during online university examination were communicated to the university and re-examinations were arranged for students as per the instructions of University. Teachers cleared all exam related grievances that were mainly technical in nature by proper counseling.

College also has a Grievance Cell whose details regarding the mechanism have been displayed on the college website. Any student who is not satisfied with his internal assessment can approach the cell.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://skpckamptee.in/documents/Grievance%20Mechanism.pdf">http://skpckamptee.in/documents/Grievance%20Mechanism.pdf</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Program outcomes (POs) and course outcomes (COs) for all UG and PG programs offered by the institution are stated and displayed on the college website. The learning outcomes of all the departments in Arts, Science & Commerce faculty and the language departments are stated in accordance with the syllabi prescribed by R. T. M. Nagpur University, Nagpur.

IQAC has apprised the staff members regarding the learning outcomes as per NAAC, UGC and University guidelines on curriculum. Accordingly, all the departments have framed their learning outcomes. These learning outcomes act as the indicators for the assessment of student performance and achievement of learning objectives. They help the students to achieve the graduate attributes.

The program and course outcomes are communicated to students by the teachers in the classroom at the beginning of each semester and session. The students are made aware of the program/course expectations so that they can prepare accordingly.

The learning outcomes are described in the students' induction program. These outcomes are also discussed and notified in the Whatsapp groups of every subject.

During personal counseling also students are made aware of the program/course outcomes.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="http://skpckamptee.in/Program%20Outcome.html">http://skpckamptee.in/Program%20Outcome.html</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The evaluation of attainment of learning outcomes act as a tool for the assessment of student performance and achievement of learning objectives. The faculty members use different methodologies for evaluation of learning outcomes. The observations are used in taking corrective measures wherever needed. Evaluation of outcomes serves the institution as an effective tool for introspection and improvement.

The attainment of program and course outcome of students is evaluated and assessed through various indicators which include students result in university examination, internal assessment, assignments, classroom performance, discussions, tests, practical's, participation in co-curricular activities, feedback of students, students progression and students placement.

Every teacher looks after and monitors the student's progress in their subject. The faculty members keep a close eye on the student's overall performance in the college and participation in different activities. The academic progress of students is also monitored through Mentor-Mentee mechanism. Every faculty member encourages the students to participate in various competitions/activities to provide them with exposure and overall development.

The progression of students for higher studies after completion of UG and PG programme and student placements in different fields highlight the attainment of course and programme outcome by the

**students.**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="http://skpckamptee.in/documents/Web%20Links%202/Annual%20Report%202021-22.pdf">http://skpckamptee.in/documents/Web%20Links%202/Annual%20Report%202021-22.pdf</a>

**2.6.3 - Pass percentage of Students during the year****2.6.3.1 - Total number of final year students who passed the university examination during the year****768**

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="http://skpckamptee.in/documents/Web%20Links%202/Annual%20Report%202021-22.pdf">http://skpckamptee.in/documents/Web%20Links%202/Annual%20Report%202021-22.pdf</a>

**2.7 - Student Satisfaction Survey****2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<http://skpckamptee.in/documents/Student%20Satisfaction%20Survey%202021-22.pdf>

**RESEARCH, INNOVATIONS AND EXTENSION****3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****0**

File Description	Documents
Any additional information	<a href="#">View File</a>
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

17

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

**3.2 - Innovation Ecosystem**

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college has a motivating ecosystem for innovations leading to

creation and transfer of knowledge. It is created through utilization of academic resources in library and constant mentoring of students by faculty members. The knowledge transfer is enhanced through the various activities, webinars conducted by different cells and departments. Different Webinars on IPR, Research Methodology, Entrepreneurship etc. were organized for students to boost up the knowledge flow. Students actively take part in creative designing, editing and contribution in the form of articles, poems in College Magazine 'Kesari'. Some departments organize field visits to enhance creativity and innovation. Faculty members provide the necessary guidance and e-resources for enhancing the research related activities. Students are exposed to various research ideas and available facilities to inculcate them with the positive research attitude and confidence in experimentation and deliberations. Research orientation workshops, invited talks by eminent speakers, industrial visit, seminars, instrument handling sessions, participation in conferences etc. are taken to boost the interest of students towards research. The PG students are encouraged to do projects and write research articles.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://skpckampTEE.in/College%20Magazine%20&amp;%20Bulletin.html">http://skpckampTEE.in/College%20Magazine%20&amp;%20Bulletin.html</a>

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

17

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

<b>3.3.1 - Number of Ph.Ds registered per eligible teacher during the year</b>	
<b>3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year</b>	
6	
File Description	Documents
URL to the research page on HEI website	<a href="http://skpckamptee.in/index.html">http://skpckamptee.in/index.html</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
<b>3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year</b>	
<b>3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year</b>	
31	
File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>
<b>3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year</b>	
<b>3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year</b>	
66	
File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>
<b>3.4 - Extension Activities</b>	

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

College conducts various extension activities so as to sensitize the students towards the issues of the society and also try to create awareness regarding different social practices among the society. Most of the extension activities during this COVID period have been taken on virtual platform through webinars on various aspects of society for all the stakeholders. Participation of students in such activities have helped them to get awareness regarding cross-cutting issues; deliberate on such topics, create a responsible citizen and add onto their holistic development. Webinars on Gender sensitization, Health awareness, Environmental issues, RTI, Skill Development etc. have been taken to imbibe and strengthen awareness regarding the related aspects among the society. Tree plantation drives and blood donation camps have been organized to make students more responsible. In addition, college has organized the COVID-19 vaccination drives for students and the society so as to benefit people during this pandemic situation. Also, college has been providing guidance to people of village Ghorpad about the different Government welfare schemes for villages and needy people.

File Description	Documents
Paste link for additional information	<a href="http://skpckamptee.in/documents/Web%20Links%202/Published%20College%20News%202021-22.pdf">http://skpckamptee.in/documents/Web%20Links%202/Published%20College%20News%202021-22.pdf</a>
Upload any additional information	<a href="#">View File</a>

**3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

0



File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

**35**

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

**7296**

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.5 - Collaboration****3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year****3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

26

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

**3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year****3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

**INFRASTRUCTURE AND LEARNING RESOURCES****4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College has a well-maintained campus spread over 58,230 square meters with a built up area of 3,145 square meters, ensuring optimal utilization of physical infrastructure and with a lot of

greenery. There are adequate facilities available in college to enhance the teaching-learning mechanism.

There are 22 classrooms and 2 seminar halls in the college, out of which 5 are equipped with ICT facilities. All the rooms are well equipped, properly ventilated and have adequate lights and fans. There are 20 laboratories in 10 departments. All laboratories are well equipped with necessary infrastructure facilities. All the departments have computer for doing the academic work. There is a central library equipped with requisite facilities. Its collection of books and resources, supplemented with various departmental libraries form a strong support system. There are 8 staff rooms, 5 administrative offices, 2 store rooms and 2 play grounds.

Basic amenities on college premises include separate staff and student parking, canteen, drinking water coolers, CCTV cameras, separate washrooms for gents and ladies, generator and a girls' common room. Besides this, there is also a fish pond in the college which is used for study purpose.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://skpckamptee.in/infrastructure.html">http://skpckamptee.in/infrastructure.html</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College has a well-maintained campus spread over 58,230 square meters and has adequate facilities available for cultural activities, sports and games.

Most of the cultural activities of college are taken in the Library hall. The hall is equipped with the sound system and projector facilities. Also there is a seminar hall in which small cultural activities are arranged. Besides this during the annual social gathering and big events, the cultural activities are taken in the open air stage of college.

The college has the following sports and games facilities:

- Football - 7000 sq m.
- Hockey - 5005 sq m.
- Cricket - 14400 sq m.

- Volley Ball - 868 sq m.
- Athletic track - 6000 sq m.
- Kho Kho - 600 sq m.
- Kabaddi - 600 sq m.
- Yoga Hall - 600 sq ft.
- Toilet and Changing Room - 500 sq ft.
- Multi Utility Hall - 500 sq ft.

Facilities for indoor games like carom, chess and boxing are provided by college.

Facilities for Meditation and Yoga are also provided and International Yoga Day is celebrated every year by the college.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://skpckamptee.in/infrastructure.html">http://skpckamptee.in/infrastructure.html</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

5

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://skpckamptee.in/ICT.html">http://skpckamptee.in/ICT.html</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is partially automated with leading integrated library management software solution on cloud software which is user friendly.

- Name of ILMS software : Libman Technology-MVC\_CLOUD Base
- Nature of automation : Partial
- Version : Cloud
- Year of automation : 2014

#### Features of ILMS

- Fully flexible -Local variations possible
- Supports require records and reports
- Fully Integrated High Data security
- Exhaustive Information Retrieval Tool
- Printouts in desired formats
- Various reports generation
- Simple and Boolean search result
- Software consistency
- Barcode Facility
- Member photo support

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="http://skpckamptee.in/documents/Web%20Links%20202/Library%20Management%20System.pdf">http://skpckamptee.in/documents/Web%20Links%20202/Library%20Management%20System.pdf</a>

4.2.2 - The institution has subscription for the following e-resources e-journals e-

B. Any 3 of the above

### ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

#### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

##### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.819

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

16.8

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The IT facilities in the college are regularly updated as per requirements. Academic, administrative and admission process are

integrated with IT facilities so that the system becomes more easy, efficient and transparent. All the departments, library and office staffs have been provided with computers and Wi-Fi connection. All computers have been upgraded with new Intel core processors and all necessary required software. College has given Wi-Fi connection of 100 MBPS to all its staff members and students. Students and teachers have access to online books and journals through NLIST. The library is partially automated with leading integrated library management software solution on cloud software which is user friendly. All the miscellaneous items required for proper working of IT facilities are purchased as per requirements.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://skpckamptee.in/ICT.html">http://skpckamptee.in/ICT.html</a>

#### 4.3.2 - Number of Computers

120

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

42.82

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

College ensures that utilization of available resources and maintenance of various facilities are done in a systematic manner. All Heads submit their requirements at the beginning of session to the Principal. The laboratory staff looks after cleanliness and maintenance of the equipments and other materials of the laboratory, in consultation with HoD. The stock register of all departments are updated regularly. Every department is allocated a library budget each year. Library committee takes care of all issues related with the needs of library. Physical facilities are maintained through annual maintenance contracts. College has services of electrician, carpenter, mason, plumber and gardener who ensure that any wear and tear is taken care of immediately. Repair and maintenance of furniture and other necessities of the classroom are done before the beginning of the session. The annual contract for cleanliness of all infrastructure of the college is given to a contractor, who takes care of maintaining cleanliness along with systematic disposal of all kinds of waste. The department of Physical Education in consultation with the Principal looks after the maintenance of the sports ground. The maintenance of the computers of college is done by the agency Saffron IT Solutions.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://skpckampTEE.in/college-policies.html">http://skpckampTEE.in/college-policies.html</a>

## STUDENT SUPPORT AND PROGRESSION



<b>5.1 - Student Support</b>	
<b>5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year</b>	
<b>5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year</b>	
1674	
File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>
<b>5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year</b>	
<b>5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year</b>	
0	
File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>
<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	<b>A. All of the above</b>

File Description	Documents
Link to Institutional website	<a href="http://skpckamptee.in/documents/Web%20Links%20/Published%20College%20News%202021-22.pdf">http://skpckamptee.in/documents/Web%20Links%20/Published%20College%20News%202021-22.pdf</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

4835

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

4835

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**B. Any 3 of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

159

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

192

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

03

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

10

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

College being an affiliated institute of Rashtrasant Tukadoji Maharaj Nagpur University, has to form student council according to directions and norms of University. For session 2021-22, as

University has not issued any directions for formation of student council, an ad-hoc student council was formed. The Principal nominated six students on this ad-hoc body. Student council ensures an active participation of students in administrative and academic planning. The council collaborates and provides a means for students to express and assist in college affairs. It gives an opportunity to students to develop leadership by organizing and carrying out college activities. Apart from student council, college ensures that students are given representation in the committees which are related to students. The conveners of committees nominate one or more student in their respective committees so as to ensure smooth and effective functioning. Student representation is given in various committees such as IQAC, College Magazine Editorial Board, Women Development Cell, Extra Curricular Activities Committee etc. Also students have active participation and representation in the various student societies formed like Bhasha Abhyas Mandal, Chemical Society, Itihas Abhyas Mandal etc. for organizing and conducting programs in their respective fields.

File Description	Documents
Paste link for additional information	<a href="http://skpckamptee.in/Student%20Council.html">http://skpckamptee.in/Student%20Council.html</a>
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

65

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Seth Kesarimal Porwal College Alumni Association is a duly registered body under the Societies Registration Act 1860 (XXI of 1860) on dated 9th February 2021. The management of the affairs of the society is entrusted in accordance with the rules and regulations of the society to the executive committee which comprises of 11 members. The association has its own President, Vice-President, Secretary, Joint Secretary and Treasurer. There are 122 registered alumni in the association.

The association aims to provide help to poor and deserving students, provide assistance for all round development of college, organize co-curricular activities for students and provide career counseling for students. It encourages the passed out students to join the association and support their college for enhancing and improving the overall learning environment of the college.

Following programs have been taken by the Alumni Association:

1. COVID-19 Vaccination Drive (51 people vaccinated) on 10th August 2021.
2. Tree Plantation Drive on 4th September 2021.
3. COVID-19 Vaccination Drive (76 people vaccinated) on 13th November 2021.
4. COVID-19 Vaccination Drive (1000 students vaccinated) on 5th January 2022.
5. COVID-19 Vaccination Drive (684 students vaccinated) on 11th & 12th February 2022.

File Description	Documents
Paste link for additional information	<a href="http://skpckamptee.in/documents/Web%20Links/Alumni%20Association%20Registration.pdf">http://skpckamptee.in/documents/Web%20Links/Alumni%20Association%20Registration.pdf</a>
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

**E. <1Lakhs**

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## **GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

#### **VisionStatement**

- Education for all.
- Education as a means of eliminating poverty.
- Education as a means of social inclusiveness and communal harmony.

#### **Mission Statement**

- To provide advance quality education and knowledge to all especially to the deprived section of the society.
- To cater for the all round development of the students, including academic, sports and cultural development.
- To develop a sense of community feeling among the students.
- To develop social awareness and social commitment in the students.
- To develop leadership and proactive qualities among the students so as to be competitive and successful in career building.

#### **Perspective Plan**

College has a robust perspective plan in tune with the vision and mission of the institute which helps it to develop and move

forward in an efficient and better way. The plan focuses on enhancing the teaching learning process and provide a healthy environment for the all round development of the students.

#### Participation of Teachers

The teachers participate in various committees involved in governance of the institute viz. CDC, IQAC, Admission Committee, Internal Complaints Committee, Central Purchase Committee, Library Committee, ICT Cell, Alumni Association, NSS, Research Promotion Cell, Women Development Cell etc.

File Description	Documents
Paste link for additional information	<a href="http://skpckamptee.in/vision_mission.html">http://skpckamptee.in/vision_mission.html</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

College ensures that a decentralized system exists in its activities which involve maximum participation of staff members and students. The decentralization and participative management exist at the strategic, functional and operational levels. The Principal is ably supported by two Vice-Principals, IQAC, Head of the Departments, Registrar and all teaching and non-teaching staff members in all the activities of the college as and when required. All the policies and guidelines for the administration of the college are provided by Principal in consultation with the Management, CDC and the IQAC. Suggestions of all the stakeholders are taken into consideration while framing policies. Principal and the IQAC provides the list of the annual committees for the functioning of the college. The teachers participate in various committees involved in governance of the institute. The Heads of the Departments have the academic liberty in functioning of their departments. Non-teaching staff and students are given representation in the various college committees to carry out different activities of the college.

The organization of various webinars during this session is an example of participative management.



File Description	Documents
Paste link for additional information	<a href="http://skpckamptee.in/executive-committee.html">http://skpckamptee.in/executive-committee.html</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Seth Kesarimal Porwal College, Kamptee is a premier institution of higher learning in Rural Nagpur and is playing a key role in catering higher education in arts, science and commerce to the backward and poor students of the region. College has prepared the Perspective plan to ensure enhancement and improvement of quality in every aspect of its functioning.

The following activities have been successfully implemented based on the perspective plan:

- College has organized many different activities in hybrid mode for creating awareness on health and environment in students and society. There were 34 different activities taken on health and environment during session 2021-22. COVID-19 Vaccination Drives were also organized.
- College faculties have efficiently used various ICT based teaching learning and evaluation methods and tools during 2021-22 for teaching and guidance.
- College organized 62 Webinars, 3 Workshops, 3 Lecture Series and 3 Conferences during 2021-22.
- Four different competitions were organized to celebrate National Science Day.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="http://skpckamptee.in/Perspective%20Plan.html">http://skpckamptee.in/Perspective%20Plan.html</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies,

administrative setup, appointment and service rules, procedures, etc.

The college is run by Shikshan Prasarak Mandal Kamptee. All the decisions related to policies, administrative setup, recruitment and procedures for running the college are taken by the Executive Committee of the Management in consultation with the Principal. The College Development Committee (CDC) has been setup in the college as per the norms of University and Government which acts as a bridge between the Management and Staff. It gives suggestions for preparing policies and utmost utilization related to teaching-learning, human resource, research, infrastructure etc. The Principal is the academic and administrative head of the college. He provides the strategic direction to the college by framing policies, implementing decisions and monitoring the whole system. He is assisted by two Vice-Principals, IQAC Coordinator and the Registrar in managing college affairs. IQAC ensures that quality is maintained and enhanced in teaching-learning and all other related aspects. There are several committees with precise functions consisting of faculty members that help in the functioning of the college.

The appointment and service rules of the college are as per the norms of the R. T. M. Nagpur University and Government of Maharashtra.

File Description	Documents
Paste link for additional information	<a href="http://skpckamptee.in/college-policies.html">http://skpckamptee.in/college-policies.html</a>
Link to Organogram of the institution webpage	<a href="http://skpckamptee.in/documents/Web%20Links/College%20Organogram.pdf">http://skpckamptee.in/documents/Web%20Links/College%20Organogram.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

**Welfare measures for teaching and non-teaching staff members:**

- Casual leaves and medical leaves as per government rules.
- Duty leaves for professional development and university work.
- Maternity leaves and paternity leaves as per government rules.
- The benefits of GPF, DCPS and pension are duly provided as per government rules.
- The college runs S. K. Porwal Credit Co-Operative Society which provides loans and Recurring Deposit facility to the staff members. The society provides Death Benefit Recurring Deposit Scheme under which death cover is given to the members.
- Group insurance scheme.
- Medical reimbursement facility as per government rules.
- Best researcher award and research incentives given by Management.
- Canteen and parking facility.
- Computer, Internet, Sports and Library facilities.
- Free medical check-up camps are organized for staff.
- Advance facilities for non-teaching staff members.
- Employee Ward Concessions are given.
- Financial assistance for attending conferences.
- Grievance redressal cell for staff.
- Encouragement to non-teaching staff to pursue higher education and attend workshops and training programs.
- Staff members are felicitated for their outstanding achievements and contribution.

File Description	Documents
Paste link for additional information	<a href="http://skpckamptee.in/college-policies.html">http://skpckamptee.in/college-policies.html</a>
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

02

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

10

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<a href="#">View File</a>
Reports of Academic Staff College or similar centers	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

22

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The teaching staff submits the annual PBAS along with supporting documents to the Principal at the end of each academic session. These PBAS proforma are reviewed and scrutinized by the IQAC scrutiny committee. The key factors of the PBAS proforma contain

teaching, learning and evaluation related activities; involvement in administrative, examination, co-curricular, extension and professional development related activities; research and academic contribution during the year. IQAC provides the necessary feedback to the staff after assessment.

For Career Advancement under CAS, PBAS formats submitted to the Principal are forwarded to Joint Director Office and R. T. M. Nagpur University after approval by IQAC Scrutiny Committee.

Each teacher maintains the daily diary which is assessed monthly by the Principal.

Teacher's performance is also assessed by the feedback obtained from students at the end of each session.

Non-teaching staff have to fill appraisal form issued by Government of Maharashtra, which is verified by respective HOD/Registrar and submitted to the Principal for approval.

IQAC yearly reviews the academic progress while Principal & Management reviews the administrative progress. Suggestions are recommended to the department and staff for quality enhancement after evaluation of the report.

File Description	Documents
Paste link for additional information	<a href="http://skpckamptee.in/college-policies.html">http://skpckamptee.in/college-policies.html</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The statutory auditor has been duly appointed by the college who does the regular internal audit. The accounts of the college for the session 2021-22 have been audited and the report has been submitted to all the concerned government offices for their assessment. The external audit of the college is done by the office of Joint Director, Higher Education, Nagpur, and then the final audit is done by the Accountant General (Audit) - II Maharashtra, Nagpur Office. In the year 2019 the final audit of

the college has been done by the Accountant General (Audit) - II Maharashtra, Nagpur Office for the period 01/04/2006 to 31/03/2018.

The Accounts section of the college keeps proper documented records of the accounts. It takes care of the audit objections, if any, in case of any audit by providing all relevant documents. All the works related with accounts are done in consultation with the Chartered Accountant.

File Description	Documents
Paste link for additional information	<a href="http://skpckamptee.in/documents/Web%20Links%202/Balance%20Sheet%202021-22.pdf">http://skpckamptee.in/documents/Web%20Links%202/Balance%20Sheet%202021-22.pdf</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college is a Government grant-in-aid college and has a well-defined financial policy that ensures optimal utilization of funds for academic and administrative activities. College is being run with Government grant, funds generated from tuition fees and management funds. Financial planning is done at the beginning of the academic year by the Management in consultation with the Principal with suggestions from Head of Departments and Registrar.

For optimum utilization of resources Central Purchase Committee

and Library Committee has been formed. Central Purchase Committee manages the optimum utilization of funds for various recurring and non recurring expenses. All departments give their requirements to the committee at the beginning of the session. The committee seeks quotations from vendors for the purchase of the required materials and finalizes the purchase as per suitable offer after scrutiny. The Library Committee takes care of all the requirements of Library as per the allotted budget.

Funds received for conduct of examination are handed over to the Exam Officer and accounts of the examinations are submitted as per norms. The Accounts section of the college maintains all records of finances to ensure financial transparency. All accounts of funds are audited by Chartered Accountant.

File Description	Documents
Paste link for additional information	<a href="http://skpckampTEE.in/documents/Web%20Links%202/Balance%20Sheet%202021-22.pdf">http://skpckampTEE.in/documents/Web%20Links%202/Balance%20Sheet%202021-22.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

### **IQAC contribution for quality:**

- Helping faculties for ICT-enabled lectures during lockdown to ease the transition from offline to online academics.
- Publication of College Journal.
- COVID-19 Vaccination Drives.
- Preparing academic calendar and ensuring its implementation.
- Feedback system for stakeholders.
- Motivating faculties for enhancing quality of teaching-learning process.
- Taking efforts for creating paperless environment.
- Regular teaching staff meetings.
- Academic Audit of Departments.
- Teaching Staff Picnic.

Two institutionalized practices are:

### **1. Organization of Webinars**



With the efforts taken by IQAC, every department has organized some webinars for imparting knowledge and creating awareness on different topics. During session 2021-22, college organized 62 Webinars, 3 Workshops, 3 Lecture Series and 3 Conferences. These activities have helped students to enhance their knowledge and skills.

## 2. Awareness activities

With the motivation and support of IQAC, College organized many different activities in hybrid mode for creating awareness on health and environment in students and society. There are 34 different activities taken on health and environment during session 2021-22. Such awareness activities are being taken by college every year and now it has become a regular feature of the academic calendar.

File Description	Documents
Paste link for additional information	<a href="http://skpckamptee.in/documents/Web%20Links%20202/Published%20College%20News%202021-22.pdf">http://skpckamptee.in/documents/Web%20Links%20202/Published%20College%20News%202021-22.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC continuously reviews and takes steps to advance the quality of the teaching-learning process. The Academic Calendar is prepared in the beginning of the session and its implementation is ensured. Examination and admission academic calendar are maintained as per affiliating university. Induction programmes are organized for newly admitted students in which they are made aware of every aspect about their program and college activities. The feedbacks are properly analyzed and uploaded on the college website.

## 1. Organization of Seminars and Conferences

As per the recommendations of NAAC, college has organized various Seminars and Conferences in online mode. College has organized 62 Webinars, 3 Workshops, 3 Lecture Series and 3 Conferences in session 2021-22 to enhance skills and create awareness on

different topics.

## 2. ICT enabled teaching

As per the recommendations of NAAC, college faculties are efficiently using various ICT based teaching learning and evaluation methods and tools during the session 2021-22 for teaching. Various ICT tools like Smartphone, tablets, laptops, desktops, social media, Zoom, Google Meet, LMS, PPT's, audio-video materials, pdfs, websites, articles, reports, research papers, simulation, Google Forms, Google Classrooms and WhatsApp were used for the teaching-learning process.

File Description	Documents
Paste link for additional information	<a href="http://skpckamptee.in/documents/Web%20Links%202/Published%20College%20News%202021-22.pdf">http://skpckamptee.in/documents/Web%20Links%202/Published%20College%20News%202021-22.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="http://skpckamptee.in/documents/Web%20Links%202/Annual%20Report%202021-22.pdf">http://skpckamptee.in/documents/Web%20Links%202/Annual%20Report%202021-22.pdf</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

**INSTITUTIONAL VALUES AND BEST PRACTICES****7.1 - Institutional Values and Social Responsibilities****7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year**

College strongly believes in the principle of gender equity and provides equal opportunity to women in various academic, administrative and other domains with zero tolerance towards sexual harassment. College has around 70 percent population of girls.

College takes utmost care and gives top priority to safety and security of women. It is ensured by security guards at the College entrance and premises, CCTV Cameras at prominent locations and an alert staff ensuring discipline. College also organizes self defense trainings for girls by professional trainer.

The Internal Complaint Committee (ICC) looks after all issues related to women and harassment. It also provides counseling to girl students on gender issues. The Women Development Cell also addresses gender issues and counseling through its activities.

Separate washrooms and common room for girls with facility of Sanitary Napkin Vending Machine is available in college.

College has organized following activities to sensitize students about gender equity in session 2021-22:

- Webinar on Gender Inequality
- Webinar on Women Self Employment - The Need of Contemporary Society
- Webinar on Women Liberation Movements
- Awareness Program for Women's Health
- Webinar on Fight the Offensive Advances at Work Place
- International Women's Day Program

File Description	Documents
Annual gender sensitization action plan	<a href="http://skpckamptee.in/documents/Web%20Links%202/Annual%20Gender%20Sensitization%20Plan.pdf">http://skpckamptee.in/documents/Web%20Links%202/Annual%20Gender%20Sensitization%20Plan.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="http://skpckamptee.in/documents/faculty/College%20Infrastructure.pdf">http://skpckamptee.in/documents/faculty/College%20Infrastructure.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

College has kept dust bins at various places in its premises. NO PLASTIC ZONE is applied in the premises to minimize plastic waste. Single side papers are reused for writing and printing in all departments. The waste is collected on daily basis and handed over to the Wastage Collection Van of Kamptee Nagar Parishad for its proper disposal. The collections of waste papers are given to scrap vendors for recycling through proper system.

College has a proper drainage system for liquid waste generated from the sanitary facilities. Septic tanks are located at different places in the campus. Effluents from laboratories are also disposed off in the sewerage line and any hazardous waste is properly diluted before disposal.

Biomedical waste generated from Microbiology department is autoclaved in Himedia bags and is handed over to Wastage

Collection Van of Kamptee Nagar Parishad for its proper disposal.

E-waste generated is given to scrap vendors for recycling. The E-waste management committee creates awareness among students regarding the management and side effects of the E-waste.

College does not use any hazardous chemical. The chemicals used in experiments are mostly simple acid and bases, solvent and low toxic metal salt solutions.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

College takes genuine efforts to imbibe tolerance and harmony towards cultural, regional, linguistic and socioeconomic diversities through different initiatives, activities and practices. 'Education to All' is one of the mottos of college; hence the students of the college belong to different religion and castes. The staff members also belong to the diverse background.

College follows all reservation policies and regulations of Government for admissions and recruitment. Students from different backgrounds are benefitted through Government Scholarships and Freeships. Counseling system and students support cells ensure an inclusive environment for students' support and progress.

College organizes various National days of importance to develop the sense of equality and fraternity amongst the students. College always encourages students to organize and participate in different programmes to sensitize them towards diverse issues of society. NSS and NCC organize programmes to create awareness regarding the social issues. College initiated various curricular and extra-curricular activities to provide an inclusive environment to all students.

Guidance and counseling is provided to all students through the Mentor-Mentee mechanism irrespective of their diverse background.

The financial requirements of college employees are effectively and transparently taken care by the S. K. P. College Employees Credit Co-operative Society.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

College makes sure that sovereignty, socialism and secularism mentioned in the Constitution of India are firmly adhered to so that the students and staff are not deprived of social justice, equality and fraternity in the College.

College strives to inculcate the values and sensitize staff and students about rights, duties and responsibilities through different activities so as to make a better citizen of country. NSS and NCC also organize different activities to sensitize the society regarding values and duties. Swaccha Bharat Abhiyan activities are organized in the college to underline the importance and responsibility of cleanliness in society.

Some related activities are:

- Celebration of Days of National importance.
- Celebration of Constitution Day and reading of Preamble of Constitution by the staff and the students.
- National Unity Day Programme.
- Gender sensitization activities.
- Blood Donation Camps.
- Tree plantation drives.
- International Women's Day Programme.
- Webinar on Right to Information Act and Transparency of Administration.
- Webinar on Challenges before Indian Democracy.
- Mahaparinirvan Day Programme of Dr. Babasaheb Ambedkar.
- Voter Awareness Programme by NSS.
- Webinars on different values, rights and duties.
- NSS Camp



File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="http://skpckamptee.in/documents/Web%20Links%202/7.1.9%20Sensitization%20%20about%20Constitutional%20obligations.pdf">http://skpckamptee.in/documents/Web%20Links%202/7.1.9%20Sensitization%20%20about%20Constitutional%20obligations.pdf</a>
Any other relevant information	<a href="http://skpckamptee.in/documents/Web%20Links%202/Inclusive%20Environment.pdf">http://skpckamptee.in/documents/Web%20Links%202/Inclusive%20Environment.pdf</a>

<p><b>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized</b></p>	<p><b>C. Any 2 of the above</b></p>
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File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

College celebrates/organizes various National and International commemorative days, events and festivals to inculcate and nurture the principles like Equality, Liberty, Fraternity, Justice, Patriotism, Nationality, Social and Communal Harmony, Tolerance, Humanity, Ecological consciousness in the faculty and students for meaningful life. These events bind the people of different cultures and religions into a bond of unity. The celebrations of birth and death anniversaries of epoch-making personalities help

inspire the students about the sacrifices and contribution of these great leaders towards nation building, social justice and social reforms.

In the session 2021-2022 the college celebrated/organized the following days/events:

- Independence Day
- Republic Day
- Birth and Death Anniversary of Dr. Babasaheb Ambedkar
- Constitution Day
- National Youth Day
- International Yoga Day
- World Environment Day
- International Women's Day
- National Unity Day
- National Voter's Day
- Teacher's Day
- Birth Anniversary of Chhatrapati Shivaji Maharaj
- Hindi Day
- Marathi Day
- Urdu Day
- Death Anniversary of Rashtrasant Tukadoji Maharaj
- Chhatrapati Shivaji Maharaj Coronation Day
- Laxminarayan Day
- National Librarian's Day
- NSS Day
- Earth Day

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Best Practice I

**Title of the Practice -Webinar Series**

**Website Link for the Best Practice I -**

<http://skpckamptee.in/documents/2021-2022%20Best%20Practice%20-%20I.pdf>

**Best Practice II**

**Title of the Practice -COVID-19 Awareness Activities**

**Website Link for the Best Practice II -**

<http://skpckamptee.in/documents/2021-2022%20Best%20Practice%20-%20II.pdf>

File Description	Documents
Best practices in the Institutional website	<a href="http://skpckamptee.in/Best%20Practices.htm">http://skpckamptee.in/Best%20Practices.htm</a> <u>1</u>
Any other relevant information	<a href="http://skpckamptee.in/documents/Web%20Links%202/Published%20College%20News%202021-22.pdf">http://skpckamptee.in/documents/Web%20Links%202/Published%20College%20News%202021-22.pdf</a>

**7.3 - Institutional Distinctiveness**

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

**Imparting Education to All**

Education for all is an international initiative to bring the benefits of education to every citizen of every society. Earlier there was no institution in Kamptee area for higher education and it was quite difficult for poor students and girls to pursue their higher education. Keeping these things in mind, Shri. Nemkumarji Porwal established this college with the motto 'Education for All' and this has become the regular policy of the college till date. To fulfill this motto, students have been given admission in college without caring much about their achievement in school examinations. Every eligible student is given admission in the

college and many of the students are found to be the first generation learners group. The college also takes care of such few students who are coming from economically weaker sections by waiving off the fee and giving them concession in remitting the annual clearance dues. Students aspire to seek admission in sports quota, are also given concession in fee.

During COVID-19 Pandemic period, teachers put their extra efforts for motivating the students for online education and making them comfortable with the ICT tools used in the online teaching-learning process.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

- To complete the process of NAAC reaccreditation.
- To strengthen the quality of teaching-learning process.
- To provide guidance and personal counseling to students.
- To celebrate the National Science Day.
- To organize awareness programs on health, environment and social issues.
- To organize Conferences, Seminars and Workshops.
- To participate in NIRF.
- To conduct academic audit of all departments.
- To increase the extension activities.
- To organize the NSS camp in village.
- To conduct the annual gathering for students.
- To organize seminar competitions for students.
- To organize orientation programs for staff members.
- To encourage more linkages and collaborations with other institutes.
- To facilitate continuous up gradation of knowledge and use of technology by faculty and students.